



### **HMBANA Board Member Job Description: Director**

Directors of the Human Milk Bank Association of North America (HMBANA) work collaboratively with the Executive Director(ED) to support the organization's mission and objectives. This role focuses on specific areas of governance and strategic areas of responsibility to complement the ED's leadership and contribute to HMBANA's overall success.

#### **Diversity and Inclusion:**

HMBANA firmly believes that our strength lies in our diversity. We are committed to fostering an inclusive environment where every voice is heard, every perspective is valued, and every individual is respected. We welcome applicants from all walks of life, regardless of age, race, ethnicity, gender, gender expression, ability, national origin, marital status, sexual orientation, profession, socio-economic status, or religion. Our commitment to diversity extends beyond words; it's woven into the fabric of our organization.

#### **Key Responsibilities: Duty of Care, Obedience, and Loyalty**

- Adhere to the highest standards of duty of care by acting in the best interests of HMBANA and its members, ensuring that decisions and actions are made with their welfare in mind.
- Demonstrate unwavering obedience to the organization's mission, values, and policies, and uphold all legal and ethical obligations.
- Exhibit loyalty to HMBANA, its members, and its mission, and avoid any conflicts of interest that could compromise HMBANA's integrity or objectives.

#### **Performance Responsibilities**

##### **1. Program Development and Implementation:**

- Collaborate with the ED and staff to design and implement effective programs and services for its members.
- Assist in monitoring program outcomes and evaluating their impact on HMBANA's members.

##### **2. Community Engagement and Partnerships:**

- Work alongside the ED to build and maintain strong relationships with HMBANA's members, government agencies, and other stakeholders.
- Represent HMBANA at public events, conferences, and meetings to promote its mission and objectives.

##### **3. Advocacy and Awareness:**

- Collaborate with the ED to advocate for policies and initiatives that benefit HMBANA's members and fulfill the vision and mission of the organization.
- Assist in raising public awareness about HMBANA's mission.
- Champion HMBANA's mission and services with your personal and professional networks.
- Raise public awareness and visibility for HMBANA.

##### **4. Reporting and Evaluation:**

- Support the ED in preparing and presenting regular reports to HMBANA's members, grantors, and other stakeholders on HMBANA's performance and impact.
- Use data and feedback to continuously improve programs and operations.
- Select, employ, support, assess and, if necessary, dismiss the ED.
- Advanced preparation for board and committee meetings, including review of appropriate metrics, financials and supporting documents.

**Support:** Training, orientation, and direction

**Term:** Two years, renewable; two term limit